

**BROCKPORT CENTRAL SCHOOL
BOARD OF EDUCATION
January 4, 2022**

These are the minutes of the Regular Board Meeting held on January 4, 2022. The meeting was called to order at 6:02 p.m. by President Carbone.

The following Board Members were in attendance:

- Terry Ann Carbone, President
- Jeffrey Harradine, Vice President
- David Howlett, Board Member
- Robert Lewis, Board Member
- Kathy Robertson, Board Member
- Michael Turbeville, Board Member

Also present were:

- Sean Bruno, Superintendent of Schools
- Lynn Carragher, Assistant to the Superintendent for Inclusive Education
- Jerilee DiLalla, Assistant Superintendent for Human Resources
- Rachel Kluth, Ed.D. Assistant to the Superintendent for Secondary Instruction
- Jill Reichhart, Treasurer and Finance Director
- Darrin Winkley, Assistant Superintendent for Business
- Deb Moyer, District Clerk

Excused:

- Daniel Legault, Board Member

ORDER OF THE AGENDA

Ms. Robertson moved, seconded by Mr. Turbeville, the Board of Education approved the order of the agenda. The motion carried 6-0.

MINUTES

Mr. Turbeville moved, seconded by Ms. Robertson, the Board of Education approved the December 21, 2021 Regular Board Meeting minutes. The motion carried 6-0.

BOARD PRESENTATIONS

None

COMMUNICATION – PUBLIC COMMENT

None

BOARD REPORTS

None

1. New Business

None

2. Policy Development

Mr. Harradine moved, seconded by Ms. Robertson, the Board of Education approved the second-reading of policy 2.1. The motion carried 6-0.

- 2.1 7411 Academic Eligibility for Extraclassroom Activities

The Board of Education reviewed the first reading of policies 2.2-2.12.

- 2.2 4110 Administrative Personnel (remove policy)

- 2.3 4211 Administrative Organization and Operation
- 2.4 4212 Organizational Chart (remove policy)
- 2.5 4220 Abolishing an Administrative Position (remove policy)
- 2.6 4230 Administrative Authority During Absence of the Superintendent of Schools
- 2.7 4240 Administrative Latitude in the Absence of Board Policy
- 2.8 4250 Use of Committees
- 2.9 4260 Evaluation of Administrative Staff
- 2.10 4310 Superintendent of Schools
- 2.11 4320 Superintendent-Board of Education Relations
- 2.12 4410 Professional Development Opportunities

3. Instructional Planning & Services

- 3.1 Verbal – Rachel Kluth, Ed.D., Assistant to the Superintendent for Secondary Instruction
 - Dr. Kluth discussed the 2021-22 revised school calendar. Since Regents exams were canceled for January, the District is reverting to original plan to have high school students attend school on Jan. 28 (instead of having a test rating day). There was discussion about communicating the calendar change to families via social media and ideas for half year teachers who were planning to use the rating day.
- 3.2 Verbal – Lynn Carragher, Assistant to the Superintendent for Inclusive Education and Instruction.
 - None
- 3.3 Mr. Turbeville moved, seconded by Mr. Lewis, the Board approved Consent Items (CSE) 3.3.1-3.3.5. The motion carried 6-0.
 - 3.3.1 On December 16, and 21, 2021, the District Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.2 On December 20, 2021, the Ginther Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.3 On December 7 and 20, 2021, the Barclay Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.4 On December 15, 2021, the Hill Subcommittee on Special Education reviewed students and made recommendations for placement.
 - 3.3.5 On December 15 and 16, 2021, the High School Subcommittee on Special Education reviewed students and made recommendations for placement.

4. Personnel

Ms. Robertson moved, seconded by Mr. Turbeville, the Board approved Personnel 4.1-4.13. The motion carried 6-0.

CERTIFIED

4.1 Appointments

None

4.2 Resignations

None

4.3 Substitutes

- 4.3.1 Alexis Carbonel
- 4.3.2 Talia Danno
- 4.3.3 Luke Paulus
- 4.3.4 Morgan Smith (Contracted Building Substitute, \$130/day).

4.4 Teacher Immersion Fellowship Program Participants

None

4.5 Leaves of Absence

None

4.6 Other

- 4.6.1 Unified Basketball Coach, Kerry Gant, \$1594.
- 4.6.2 Unified Basketball Coach, James Erbland, \$1594.
- 4.6.3 Unified Basketball Coach, Rebecca Rossier, \$1594.

CLASSIFIED**4.7 Appointments**

None

4.8 Resignations

- 4.8.1 Chen-Hsuan Huang, Teacher Aide, Oliver Middle School, resigning, effective January 14, 2022.

4.9 Substitutes

- 4.9.1 Karly Smith, School Aide
- 4.9.2 Ashley Bianchi, Bus Attendant (training for CDL)
- 4.9.3 Arianna Heveron, Bus Attendant (training for CDL)
- 4.9.4 Donald MacIntyre, Bus Attendant (training for CDL)
- 4.9.5 Eric Specksgoor, Bus Attendant (training for CDL)
- 4.9.6 John Donnelly, Bus Attendant (training for CDL)
- 4.9.7 Robert Murphy, Jr., Bus Attendant (training for CDL)

4.10 Volunteers

None

4.11 College Participants

- 4.11.1 Natalie Salewski, Student Teaching (Amy Dunn)
- 4.11.2 Vincent Strollo, Field Experience (Erin Waite)

4.12 Leaves of Absence

None

4.13 Other

- 4.13.1 Lori Kohr has been appointed to the Sports Study Hall (regular) at the High School (at her current regular hourly rate) for the 2021-2022 school year.

5. Financial

- 5.1 Verbal – Jill Reichhart, Director of Finance
 - None
- 5.2 Mr. Harradine moved, seconded by Mr. Turbeville, RESOLVED, that the Board of Education approve the Treasurer's Report for the month of November 2021, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 6-0.
- 5.3 Mr. Turbeville moved, seconded by Mr. Harradine, RESOLVED, that the Board of Education approve the Financial Report for the month of November 2021, as submitted and prepared by District Treasurer, Jill Reichhart. The motion carried 6-0.

6. Physical Plant, Safety & Security, Transportation and Support Services

- 6.1 Verbal – Darrin Winkley, Assistant Superintendent for Business
 - Mr. Winkley reported on flooring completed over the December break.

7. Human Resources

- 7.1 Verbal – Jerilee DiLalla, Assistant Superintendent for Human Resources
- None

8. Report of the Superintendent of Schools

- 8.1 Verbal – Sean C. Bruno, Superintendent of Schools
- Mr. Bruno provided a COVID-19 update. He discussed the shortened quarantine period from a Dec. 24 memo and that new guidance was received within the hour. He expects further changes in guidance from The CDC and NYSDOH by Monday, January 10.

9. Board Operations

- 9.1 2021-22 Board of Education Meeting Schedule
9.2 2022-23 Budget Development Calendar
9.3 2021-22 MCSBA Calendar

10. Old Business

- 10.1 Mr. Turbeville moved, seconded by Mr. Harradine, the Board of Education approved the revised 2021-22 School calendar. The motion carried 6-0.

11. Other Items of Business

None

12. Round Table

- Mr. Lewis discussed organizational challenges for meetings following holidays. He also raised questions regarding the cost for Driver's Education. The budget was discussed as well as possible financial assistance for families.
- Mr. Howlett provided an Alumni Association report. The committee anticipates providing Class of 2022 families with gift cards again this year through 58 Main. Funding has been difficult this year and the committee is working on getting donations. They are exploring fund-raising options including a virtual golf tournament. The committee is also looking into an Adopt a Senior program for this year. Mr. Howlett also thanked Dr. Kluth and Ms. Carragher for providing first quarter data to the Instructional Board Subcommittee.
- Ms. Carbone thanked everyone for the work they did over break. She mentioned that the BEST foundation also has less money coming in this year and is hoping people will consider contributing through payroll deduction. The foundation meets monthly and is very committed to helping out where they can.

13. Executive Session

- 13.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned the regular meeting at 6:38 p.m. to enter into Executive Session for the purpose of discussing the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation. The motion carried 6-0.


Mr. Howlett moved, seconded by Mr. Turbeville, the Board entered into executive session at 6:51 p.m. The motion carried 6-0.

Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned executive session and entered into regular session at 8:11 p.m. The motion carried 6-0.

14. Adjournment

14.1 Mr. Howlett moved, seconded by Mr. Turbeville, the Board adjourned the meeting at 8:12 p.m.
The motion carried 6-0.

Prepared by:


Debra S. Moyer, District Clerk

1-19-22
Date